



Radio & Electronics Association of Southern Tasmania Inc.

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REAST Training and Assessment COVID-SAFE Plan

Version: 20200702

This plan outlines the process that REAST Assessors will undertake when training and assessing candidates for an amateur radio assessment.

This plan will be in place until Tasmanian Health Authorities remove the requirement for the plan.

This plan may be updated from time to time as Tasmanian Health Authorities requirements vary.

Before training and assessment

- Ask candidate if they have any COVID related symptoms – cold, flu like symptoms – if they have then assessor suggests re-scheduling their assessment.
- Ask candidate if they have had COVID-19 or have been in contact with anyone who has had COVID-19 and how long ago. If less than three weeks then assessor suggests re-scheduling their assessment.
- Pump packs of hand sanitiser and alcohol wipes will be made available for candidates to use at the front door and kitchen work bench areas.
- Disposable hand towels and liquid soap will be made available in the bathroom facilities.
- Detergent and disposable hand towels will be made available in the kitchen facilities.
- The trainer/assessor outlines the physical distancing requirements and COVID-Safe facilities to the candidates.

During the training and assessment

- **Main Room** - Desks will be laid out to ensure that there is at least 1.5m physical distancing maintained between candidates where possible.
- No more than 12 candidates are allowed in the training and assessment session within the main room.
- **Radio Room** – For practical radio contact training and assessment - no more than three people will be allowed in Radio Room at any one time. Physical distancing of 1.5m will be maintained where possible.

Refreshments

- Where tea and coffee is offered during the training and assessment these cups and spoons will be washed in warm soapy water and left to dry on the drying racks.
- Disposable hand towels will be available to dry hands and dispose of in the bins provided.

Bathroom facilities

- Liquid soap will be made available and disposable hand towels will be available to dry hands and dispose in the bins provided.

After the training and assessment session

- The desks, tables, work-spaces and door handles will be wiped with a clean cloth and detergent or alcohol wipes.
- Any used cups and spoons will be washed with warm soapy water and left to dry on the drying racks.
- The toilet and hand washing basin will be wiped with a clean cloth and detergent or alcohol wipes.